

# UTAH SPECIAL EDUCATION PROGRAM IMPROVEMENT PLANNING SYSTEM

## Building Principal Interview

LEA: \_\_\_\_\_ Interviewer: \_\_\_\_\_

Principal: \_\_\_\_\_ School: \_\_\_\_\_ Date: \_\_\_\_\_

Rate each response as follows:

- 1 – incomplete answer, lacks understanding of special education rules and procedures
- 2 – some aspects correct, beginning understanding
- 3 – understands basics of special education
- 4 – good knowledge and understanding
- 5 – complete answer, comprehensive understanding

Questions	Rating
1. How does your school assist students who are experiencing academic or social/behavioral/ emotional difficulties?	
2. What are your responsibilities when a student is referred for a special education evaluation?	
3. What is the principal's role in the process of evaluation for special education eligibility?	
4. Discuss your responsibilities in the IEP development and implementation process.	
5. What are the responsibilities of general educators in developing and implementing an IEP?	
6. In your school what steps are used to communicate information to general educators who are involved with a student but cannot attend an IEP meeting?	
7. How do you ensure that the adaptations specified in the IEP on U-PASS test are implemented during the testing period?	
8. (Secondary Principals) In your view, what is the <u>main</u> purpose of providing secondary transition services?	
9. How are extended school year services offered in your school? Who determines which students receive such services?	
10. How do you ensure that special education students access educational, non-academic, and extracurricular activities?	
11. What you do when you have a behavior problem with a student in special education?	
12. How do you collect data on incidences, types, and durations of disciplinary actions, including suspensions of 1 day or more?	
13. Tell me what you know about the procedural safeguards in special education.	
14. How much training related to the state special education rules including LRBI have you received in the past year?	
15. How is supervision provided for the special education staff assigned to your school?	
Total	